

Dear First Years,

Welcome to Babson College! The Office of Academic Services works to ensure you have equal access to all of the programs and activities offered at Babson. In compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, we provide reasonable accommodations to qualified students. Please visit our website to learn about the services we provide at www.babson.edu/academicservices/disability.

If you have a documented learning, physical, or medical disability, and require classroom, testing, or residence hall accommodations please send the following documentation to our office by July 31, 2009:

- 1.) Appropriate, comprehensive, clinical documentation so we are able to verify eligibility, and support your request for reasonable accommodations. To receive accommodations at the post-secondary level of education, we need to have information that includes a diagnosis of your disability, current functional limitations caused by the disability, and a rationale for any accommodation requested. Requirements for disability documentation are more stringent at the post-secondary level and accommodations provided in the high school setting are not necessarily appropriate at the college level.
- 2.) A completed Disability Services Registration Form. This form is included in the packet, and is available on the Class of 2013 website at <http://www3.babson.edu/UG/newstudents/>.

A personal interview with me is required before any service is provided. First Year students are encouraged to meet with me during the summer months or by **September 18, 2009** to assure services for the fall 2009 semester. To schedule an appointment, please contact the Office of Academic Services by calling (781)239-4075. We are open Monday through Friday, from 8:30 to 4:30. I encourage you to contact me with any questions, and to stop by and visit our office, located on the 2nd floor of Hollister Hall.

Sincerely,

Mary M. Powell
Manager, Disability Services